

RULE 9 – COURT PROGRAMS

INTAKE AND DIVERSION

- 9.1 Chief Deputy Clerk and Intake Coordinator will review delinquency complaints. Complaints which are (1) a first offense (excluding juvenile traffic cases and juvenile tobacco offenders) (2) not a felony (3) the juvenile is not incarcerated (4) not an aggravated offense and (5) no objection is rendered by the prosecutor's office will be referred to the Intake Coordinator.
- 9.2 The Intake Coordinator will receive directly from the prosecutor's office any unruly complaints that are also first offenses in which the juvenile is not incarcerated.
- 9.3 The Court may in the Court's sole discretion and with the approval of the prosecuting attorney refer cases to the Intake Coordinator to further the interest of justice.
- 9.4 Upon the referral of a complaint to the Intake Coordinator, the Intake Coordinator shall immediately send a letter to the juvenile and the legal parent(s), custodian(s), or guardian(s) advising said persons of the intake procedure. A meeting will be scheduled with the juvenile and the parent(s), custodian(s) or guardian(s) at a time to be chosen by the Intake Coordinator. A fee of Fifty dollars (\$50.00) or Eighty-Five dollars (\$85.00) for shoplifting or cases where drug tests will be conducted, will be charged for the services rendered on behalf of the Juvenile Court by the Intake Coordinator. Said fee shall be payable by money order at the time of the initial conference. This fee may be waived in the court's discretion and upon the filing of a Financial Affidavit.

- 9.5 The Intake Coordinator will discuss with the juvenile and parent(s), custodian(s) or guardian(s) a resolution of the complaint in an attempt to avoid formal court intervention. Should the juvenile voluntarily terminate the program, appear to make no or minimal efforts with the recommendations of the Intake Coordinator, receive a second offense during the intake procedure, or not follow program requirements then the original complaint will be formally filed with the Court and referred to the judge.
- 9.6 The Intake Coordinator is hereby authorized to develop an Intake Form, which is to be completed by the juvenile and the juvenile's parent(s), custodian(s), or guardian(s) and delivered to the Intake Coordinator at the first meeting.
- 9.7 All cases referred to the Intake Coordinator will receive an intake case number but will not receive a formal case number from the Clerk of the Juvenile Court. The intake Coordinator will keep a database of all juvenile referred for the intake procedure and the outcome of the intake process.

C-CAP (CONCENTRATED CONDUCT ADJUSTMENT PROGRAM)

9.8 The court recognizes that since April 15, 1996 the C-CAP Program has operated to provide intensive monitoring of court involved youth as well as attendance on Saturdays and, during the summer vacation, Monday through Friday. C-CAP activities include physical challenges, community service and behavior adjustment.

JUVENILE DRUG COURT

9.9 The Juvenile Drug Court Program has been in existence since January 1, 1999. The Drug Court Program provides intensive monitoring, supervision and counseling to youth and parents who volunteer to be admitted to the program. The program consists of four (4) phases and an aftercare component. The program typically lasts from twelve (12) to eighteen (18) months. Upon successful completion of the program, the original delinquency charge may be dismissed.

FAMILY DEPENDENCY TREATMENT COURT

9.10 The Family Dependency Treatment Court began on January 1, 2005. This specialized docket focuses on dependency, neglect and abuse cases where the main component of the dependency is drug and/or alcohol issues with the parents. The goal of Family Dependency Treatment Court is to provide intensive monitoring, counseling and case management services to families so as to reunite families in a safe and proper environment.